



# Five-Week Music Performance Intensive



Berklee  
Summer Programs



### SUBMIT TUITION AND HOUSING PAYMENTS

Log in to your account at [apply.berklee.edu](http://apply.berklee.edu) and click on the "Next Steps" tab to view your balance. Follow the instructions under "Tuition Balance" to pay program tuition, complete the housing contract, and pay for on-campus housing.

### SUBMIT ALL REQUIRED FORMS

Log in to your account at [apply.berklee.edu](http://apply.berklee.edu) and click on the "Next Steps" tab.

- Immunization Form
- Emergency Contact and Doctor Information
- Liability Waiver
- Medical Treatment Consent for All Minor Students Form

### INTERNATIONAL STUDENTS

All international students from outside the United States who plan to attend the Aspire: Five-Week Music Performance Intensive will need to have an I-20 Form issued by Berklee in order to apply for an F-1 student visa. See the International Students section for details.

### PLAN YOUR HOUSING

On-campus housing is available to students ages 15 and up. Eligible students can submit their housing application by visiting the "Next Steps" tab of their [apply.berklee.edu](http://apply.berklee.edu) account.

### BOOK YOUR TRAVEL

Students may check in to the program between 9:00 a.m. and 4:00 p.m. on Saturday, July 6, or at 9:00 a.m. on Sunday, July 7.

Every student will perform in at least one of the 250 ensembles, with final concerts starting Monday, August 5 at 1:00 p.m. and concluding on Friday, August 9, at 6:00 p.m. Your performance time and location will be decided by the second week of the program, so it is best not to schedule your travel plans before the conclusion of the program. Students electing on-campus housing must be out of the dorms by the morning of Saturday, August 10.

### CHECK YOUR EMAIL

The email address you used to register for the program is our primary contact. Make sure you've provided us with an accurate email address that you regularly check. To update any contact information, please email [summer@berklee.edu](mailto:summer@berklee.edu).

### Resource Website

For information about special auditions, open mics, jam sessions, faculty and visiting artist clinics, student concerts, and much more, visit: [berklee.edu/fiveweekinfo](http://berklee.edu/fiveweekinfo)

## ////// SATURDAY, JULY 6

### ALL STUDENTS 9:00 a.m.–4:00 p.m.

All students are required to check in on Saturday, July 6. Refer to your arrival information email for specific times and locations. Our staff will be able to assist and greet you as you arrive to campus between 9:00 a.m. and 4:00 p.m. Arriving on time will optimize your program experience, including class placement and acclimation to campus before classes start. If you have any questions about this requirement, contact the Office of Summer Programs at [summer@berklee.edu](mailto:summer@berklee.edu) or 617-747-2245.

### INTERNATIONAL STUDENTS

International students are required to present the following documents at check-in on Saturday, July 6:

- ❑ Passport (valid for at least six months after the start of the program)
- ❑ Valid F-1 visa stamp in passport
- ❑ Valid Berklee Form I-20
- ❑ Proof of funding submitted with your I-20 request packet (e.g. bank letter/statement, award letter, and/or receipt of full payment)

*International students cannot check in without these documents. Do not arrive to your on-campus housing assignment before going through the international student check-in location.*

### MEET THE DIRECTORS MEETING

*Berklee Performance Center,  
136 Massachusetts Avenue*

To accommodate families, this meeting will run twice:

**2:00 p.m.–3:30 p.m.:** Last names beginning with A–K.

**4:00 p.m.–5:30 p.m.:** Last names beginning with L–Z.

### EVENING ACTIVITIES

You are invited to attend a kick-off party, jam sessions, and an evening caf show at Berklee's 160 Massachusetts Avenue Dining Hall. Details will be announced in June.

### LATE ARRIVALS

If you are unable to arrive by 4:00 p.m. on Saturday, July 6, because of travel delays, report to your residence hall for the evening. Check in at 921 Boylston Street, third floor, on Sunday, July 7, at 9:00 a.m.

If you are arriving after 1:00 p.m. on Sunday, July 7, you must report to the Office of Summer Programs at 9:00 a.m. on Monday, July 8, to check in and begin the program. The office is located at 155 Massachusetts Avenue, fourth floor, and is open from 9:00 a.m. to 5:00 p.m., Monday through Friday.

## Arrival Information and Orientation Schedule

Detailed arrival information, including your assigned arrival location, audition/assessment times, and a link to download the orientation schedule, will be emailed to you at the end of June. You should print and bring this information with you. Upon arrival, you will receive additional program information to guide you through the *Aspire: Five-Week Music Performance Intensive*.



## SUNDAY, JULY 7

### PLACEMENT AUDITION, THEORY ASSESSMENT, AND MUSICIANSHIP ASSESSMENT

**10:00 a.m.–2:00 p.m.**

The program is designed to accommodate students of all levels of music reading and theory, from beginner to advanced. To create personalized schedules, all students are required to participate in a placement audition and complete theory and musicianship assessments on Sunday, July 7. Your assigned times and building locations will be provided in your arrival information, sent via email by the end of June.

### OPPORTUNITIES TO AUDITION FOR SPECIAL ENSEMBLES

**2:00 p.m.–5:00 p.m.**

Students are invited to audition for a number of specialty ensembles, such as the Bluegrass Ensemble, Salsa Ensemble, and more. For specific times and locations, visit: [berklee.edu/fiveweekinfo](http://berklee.edu/fiveweekinfo).

### WELCOME CONCERT

**7:00 p.m.–8:30 p.m.**

*Berklee Performance Center,  
136 Massachusetts Avenue*

### HOUSING MEETING

(Mandatory for all students living in Berklee housing)

**9:00 p.m.–10:00 p.m.**

*Berklee Performance Center,  
136 Massachusetts Avenue*

## MONDAY, JULY 8

### ORIENTATION ACTIVITIES

Attend an orientation for the Theory in Performance and Musicianship classes, meet with your instrumental departments, and attend your first Performance Perspectives class.

## TUESDAY, JULY 9

### SCHEDULE DISTRIBUTION

**8:00 a.m.**

*Berklee Performance Center,  
136 Massachusetts Avenue*

After personalized schedules are distributed, students may begin their classes immediately. Scheduling changes can be made through the Five-Week program office at 150 Massachusetts Avenue, room 118, provided there is classroom availability.

#### Note

If you have not gone through the official check-in process with the Office of Summer Programs, you will be ineligible to receive your schedule.



## MUSICAL PREPARATION AND PLACEMENT

Each student is required to audition and take a theory and musicianship assessment upon arrival to Boston.

The placement audition determines the style and the level of ensemble, and instrumental/vocal labs. It typically lasts no more than 10 minutes. During the audition, you will be asked to:

- ❑ Perform a prepared piece in a style you would like to study (please bring a backing track and/or lead sheets);
- ❑ Demonstrate your ability to improvise; and
- ❑ Show your level of music reading.

The written assessments determine your placement in the Theory in Performance and Musicianship classes. They cover topics such as scales, intervals, chords, melodies, rhythm, music reading, music dictation, and solfège.

## MUSIC EQUIPMENT

With the exception of drummers and pianists, students are expected to bring their own instrument.

- ❑ Vocalists are encouraged to bring a low-impedance microphone and cord. There are a number of microphone models available, such as Shure, Blue, and Audio Technica.
- ❑ Drummers only need to bring practice pads, cymbals (including hi-hat clutch and felts), sticks, and brushes.
- ❑ Guitarists and bassists should bring cables and foot pedals. Amplifiers will be supplied in ensemble and lab rooms. You may wish to bring a small practice amplifier for individual practice rooms.
- ❑ Acoustic bassists may consider renting an instrument from Johnson String to minimize transportation costs.
- ❑ Keyboardists who wish to bring a synthesizer for ensemble purposes may do so. Piano/keyboard principals will take their private lesson on acoustic piano.
- ❑ Electronic digital instrument principals are responsible for bringing a laptop with Ableton Live already installed, as well as a MIDI controller.

Only acoustic bassists may use the storage lockers on campus, if available. Unfortunately, Berklee cannot accommodate storage for any other type of instrument.

The college insures only its own property against loss. It does not insure against nor reimburse the loss, from any cause, of student property. It is strongly suggested that students who possess property of value, such as an instrument, insure against loss through their own insurance company. In most cases, instrument insurance can be obtained by attaching a floater to a homeowner's or renter's insurance policy. International students are likely to experience some difficulty in establishing a policy in the United States. You are encouraged to secure instrument coverage in your home country.

## LOCAL MUSIC STORE

Guitar Center, located at 159 Massachusetts Avenue, is familiar with all recommended and required items that you may need for your classes. To reserve an instrument before the program's start date, contact Guitar Center's rental department at 617-450-4311.

## BOOKS

The following two workbooks are required for all students and will be available to purchase at the Berklee Bookstore during orientation. Budget approximately \$50 for the cost of the two books and other miscellaneous music supplies.

- ❑ *Five-Week Musicianship Workbook* by Rick Peckham and Scott McCormick
- ❑ *The Berklee Performance Program Theory Handbook* by Bob Doezema



## GRADING SYSTEM

The Aspire: Five-Week Music Performance Intensive uses a letter-grade system to evaluate student performance. Marks for each course make up a final report, which is sent to the student's home after completion of study. This report remains on the student's Berklee record. Absences are reflected in a student's final report. The letter grades are defined as follows:

- A** Honors; shows definite career potential as evidenced by a superior performance in this class.
- B** Student has made above-average progress in this subject and shows career potential; additional study in this area is encouraged.
- C** Overall progress is satisfactory. Student has evidenced certain difficulties in this subject and needs to spend more time in certain areas (not unusual in music training). Career preparation would require concentrated effort.
- D** Progress has been generally unsatisfactory compared with others of similar background.
- U** There was insufficient attendance for proper evaluation.
- S** Survey and elective class; there is no evaluation.

## ATTENDANCE POLICY

Unexcused absences are not permitted. Parents of minors will be notified of consistent nonattendance.

## COLLEGE CREDIT REQUIREMENTS

Aspire: Five-Week Music Performance Intensive students have the opportunity to earn up to three credits per summer by receiving a grade of B or higher in the following classes:

- ❑ Theory in Performance
- ❑ Musicianship
- ❑ Private Instruction
- ❑ Five-Week Ensemble (at least one section)

These credits will count as three general elective credits upon admission to Berklee College of Music. Credits will transfer to other colleges, at their discretion, as the courses of Fundamentals of Musicianship (MUS-101) and Fundamentals of Musicianship-Advanced (MUS-201) if a student successfully completes two summers of the Aspire: Five-Week Music Performance Intensive. Students who qualify for credit will receive an unofficial transcript in addition to a grading report.

## Final Grade Determination

Your final grade is determined based on the following components at the indicated weights:

- 25%** Attendance (no unexcused absences permitted)
- 25%** Attitude and participation
- 25%** Coursework (homework, tests, and performances)
- 25%** Progress and improvement

**PRIVATE INSTRUCTION**

This is a half-hour lesson each week on your principal instrument.

**INSTRUMENTAL LABS**

Three hours each week will be spent in instrument-specific small group courses to develop instrumental craft, style, and technique.

**INSTRUMENTAL SURVEY**

Instrumental/vocal departments will present a survey class, which examines various performance styles and techniques from a historical perspective.

**ENSEMBLE**

Ensembles will run for two hours each week. Instrumental and vocal groups are available in a wide range of contemporary styles, including jazz, pop/rock, funk/fusion, pop/R&B, bluegrass, salsa, and world music. Additional ensembles are available depending on instrumental balance and need. Twenty-three ensembles will be selected to record in one of Berklee's 10 state-of-the-art recording studios. All ensembles will perform a short set in an on-campus venue during the final week of the program.

**MUSICIANSHIP**

You will spend four hours per week developing your musical ear, performance skills, and reading ability. This class level is determined by your entering musicianship assessment.

**THEORY IN PERFORMANCE**

You will spend three hours per week studying the rhythmic, melodic, and harmonic elements of music as they relate to playing your instrument. This class level is determined by your entering theory assessment.

**PERFORMANCE PERSPECTIVES**

Performances/discussions are held two hours per week to expose you to valuable career insight from music professionals in every sector of the industry: performance, songwriting, film composition, music business, and more. Announcements about this year's guest artists will be posted at [berklee.edu/fiveweekinfo](http://berklee.edu/fiveweekinfo).

You will receive one of the three mandatory electives you selected during registration. These classes meet once a week for two hours. This year, electives include:

**SONGWRITING**

This lecture class will examine song form, strategies for creating melodies, and effective use of harmony to create forward motion in songs. Lyric writing, as well as tips to help the creative process, will be discussed with the instructor and guest lecturers.

Because technology has allowed the easy exchange of ideas and files, strategies and tools for improving both songwriting and production values through collaboration will be demonstrated. Lastly, an overview of how songs are currently used in film and TV (and other visual media) will be discussed, along with the tools you'll need to place your songs and start earning royalties in this growing area of opportunity for songwriters.

**SURVEY OF PRODUCTION STYLES**

This course will explore how a modern song is taken from inception to full mix. It includes discussion of song form, songwriting, and how to invoke the best performances from players on the spot. This course also addresses the creative use of modern microphone and recording techniques; the use of outboard and computer processing, such as reverb, equalizers, and compressors; and basic mixing techniques. Strong interpersonal skills are needed. An open mind and active participation are required.

**SCORING VISUAL MEDIA**

This course will provide an introduction to the exciting world of scoring for today's visual media. Using a wide variety of examples from film, video games, television, and commercials, this class will give you a behind-the-scenes look at the process of composing and producing a musical underscore, from traditional linear scoring to the cutting-edge, nonlinear techniques used in current-generation video games and interactive media.

**JAZZ COMPOSITION AND ARRANGING**

This lecture class will introduce you to composing and arranging techniques used by important jazz artists. Topics include orchestration, song and arrangement form, music analysis, and the process of creating and harmonizing melodies.

**MUSIC BUSINESS**

This course will provide you with an introduction to the music business. Students will gain an understanding of how their creative works are protected

by U.S. copyright law and promoted by publishers. The contractual relationship between artists and record labels will also be reviewed with discussions on how to set up and manage a small business (business formation, band agreements, etc.). This course will also explore artists' managers, their work, and their relationship with artists. Students will also learn why touring is the holy grail of the music business, showing how artists and promoters budget for a successful outcome.

**ELECTRONIC PRODUCTION AND DESIGN: PRODUCING MUSIC WITH ABLETON LIVE**

Ableton Live is a powerful software tool that allows musicians to develop musical ideas in a unique, nonlinear environment, and presents a way of working that is fundamentally different from other software used in music production. In this workshop, students will learn to create new musical ideas and produce electronic arrangements using software instruments and effects that come with Ableton Live. Emphasis will be placed on developing the basic skills that can be used to write and produce new works as well as create remixes and prepare songs for electronic performance.

**GROOVE ESSENTIALS FOR ALL INSTRUMENTS**

Examine many of the essential grooves that continue to define contemporary music. The styles examined may include funk, hip-hop, and music from Brazil and Cuba. Music examples and scores will be analyzed to better understand the rhythmic, harmonic, and melodic components of each style. Documentaries will be shown to support the historical and social aspects of these styles with an emphasis on the innovators who made them popular.

**Performance Perspectives**

Notable guest artists who have recently visited Berklee include Victor Wooten, Cory Henry, Crissy Collins, Charlie Puth, Livingston Taylor, Jane Ira Bloom, Dawaun Parker, Ron Carter, Will Kennedy, Dave Liebman, Bob Mintzer, Bernard Purdie, Susan Tedeschi, and Derek Trucks.



Students may choose to take an additional elective and will receive one of the three optional electives they selected during registration. Seating is limited, and we will try to accommodate your choices. Each student will have the opportunity to take one of the following courses during the evening:

### SINGER-SONGWRITER WORKSHOP

This class will provide singer-songwriters an opportunity to write and perform their own songs and learn the tools of the trade. The class will focus on the song: how it's created and how it is used to express and communicate the songwriter's feelings and stories to the audience. You will develop the tools and techniques used by songwriters today and participate in facilitated song critiques with your classmates. The class will culminate in a live performance.

### SONG DEMO PRODUCTION

This is a hands-on course with state-of-the-art DAWs (Pro Tools, Logic, and Digital Performer) along with keyboards, mics, and interconnectivity to all 12 stations to allow for easy collaboration among students. The course will help students improve the overall production quality of their song demos and learn established tricks of the trade to facilitate worldwide collaboration. This elective is available by audition only. Registered students will receive more information in the spring regarding the application process.

### MOVEMENT FOR MUSICIANS

This course is designed to increase students' awareness of their technical and creative abilities through investigating movement and how it relates to their stage performance. Students will be encouraged to explore their own capacity and range of movement, realizing its aesthetic, physical, and visual possibilities. The technique portions of class will emphasize increasing your body's

flexibility, strength, control, and awareness. Choreographic exploration will concentrate on the use of space, dimension, time, rhythm, energy, and contrast through improvisation and development of movement phrases.

### FIVE-WEEK CHORUS

All levels of singers are welcome in this chorus, which features part-singing in styles ranging from pop and R&B to folk and jazz. The Monday and Thursday rehearsals lead up to a final performance at the Berklee Performance Center.

### POETRY SLAM AND PERFORMANCE

This workshop is dedicated to the art of slam poetry and spoken word. Great for songwriters, poets, or hip-hop artists, this is for anyone wanting to amp up their stage presence and work past performance fears. With equal emphasis on writing and performing, this high-energy class features special guest artists, writing and editing prompts, vocal exercises, and stage movement techniques designed to emphasize your own unique style.

### OPEN DRUM CIRCLES

Drum circles are available to percussionists and nonpercussionists alike. This weekly workshop provides an opportunity to develop skills using various percussion instruments from around the world.

### TURNTABLE TECHNIQUE

Students will develop a basic set of turntable techniques: cueing, mixing, beat matching, cutting, and scratching. By tracing the transformation of the turntable into a musical instrument, students will learn of its development as a major expression of hip-hop culture and thus understand its prominence in contemporary music. The class will culminate in each student performing a DJ set by the fifth week.

### MUSICAL THEATER ENSEMBLE

This ensemble will focus on large and small ensemble musical theater literature. Strong emphasis will be placed on vocal technique, ensemble

singing, and lyric delivery. Students will prepare, rehearse, and perform Broadway-style selections from a variety of productions, leading to a performance at the end of the program.

### STUDIO PERFORMANCE

The first time in a professional studio can be daunting, to say the least. This class explores all the elements of being a performer in a recording session. We will discuss preparing for your session, as well as the people you'll see in various in-studio roles, including engineers, producers, arrangers, and sidemen. We will discuss the differences between live performance and studio performance. Get suggestions and explore the subtle nuances of your voice or instrument to get the best sound and performance in the studio environment. Over 50 vocalists/instrumentalists will have the opportunity to record music of their choice under the supervision of the experienced producer teaching the course.

### SOCIAL MEDIA MARKETING: MAPPING AND MASTERING YOUR ONLINE IDENTITY

In today's music industry, in addition to their talents, artists must develop and maintain a strong and consistent online media presence. This class will explore and help students learn how to identify and promote themselves clearly and consistently over a broad range of platforms, and will introduce the student to the fundamentals of using online marketing tools and strategies to create a personal brand that stands out in the digital marketplace.

### YOGA FOR MUSICIANS

Become a better musician through yoga. You will learn to practice meditation approaches and breathing techniques, play using healthy posture and technique, get more out of your practice through improved focus, use your breath to improve phrasing and ease performance anxiety, and play with deeper expression through inspiration. These concepts, exercises, and practice routines present yoga from the musician's perspective, focusing on direct relationships between using yoga and creating music.

### HIP-HOP SONGWRITING

Hip-Hop Songwriting is a course designed to introduce students to the art of rap music. With an emphasis on studying and writing youth-appropriate material, students will learn a variety of classic poetic and rhythmic devices that have made their way into some of today's biggest hits. Topics covered include song form and arrangement, chorus writing, freestyle (improv), rapping with a DJ, and more.

### MUSIC TECHNOLOGY FOR BLIND STUDENTS

The Aspire: Five-Week Music Performance Intensive offers a laboratory course on assistive music technology for blind students. The course explores digital audio workstations, notation, and Braille music. For more information on the course, contact the instructor, Chi Kim, at [cgkim@berklee.edu](mailto:cgkim@berklee.edu). For more information on services for students with disabilities, contact Berklee Disability Services at 617-747-2387 or [disabilityservices@berklee.edu](mailto:disabilityservices@berklee.edu).

## Schedule Change

Students have the ability to change their classes during the first week of the program to modify electives, style choice, and class difficulty.



Students' schedules are tailored to their musical interest and experience level. Each schedule is different and meeting times may vary. Below is a sample schedule of a typical week.

## MONDAY

- 8:00 a.m.–9:00 a.m.**  
Breakfast in the Berklee Dining Hall
- 10:00 a.m.–12:00 p.m.**  
Mandatory Elective
- 12:00 p.m.–1:00 p.m.**  
Survey of Instrumental/Vocal Styles
- 1:00 p.m.–2:00 p.m.**  
Lunch in the Berklee Dining Hall
- 3:00 p.m.–5:00 p.m.**  
Performance Perspectives
- 6:00 p.m.–7:00 p.m.**  
Dinner in the Berklee Dining Hall
- 7:00 p.m.–9:00 p.m.**  
Open Mic (optional)
- 9:00 p.m.–10:00 p.m.**  
Homework in Dorm Lounge (optional)

## TUESDAY

- 8:00 a.m.–9:00 a.m.**  
Breakfast in the Berklee Dining Hall
- 9:00 a.m.–10:30 a.m.**  
Music Theory
- 12:00 p.m.–1:00 p.m.**  
Musicianship
- 1:00 p.m.–2:00 p.m.**  
Faculty Artist Clinic (optional)
- 2:00 p.m.–3:00 p.m.**  
Lunch in the Berklee Dining Hall
- 3:00 p.m.–4:00 p.m.**  
Musicianship Teacher Office Hour (optional)
- 4:00 p.m.–6:00 p.m.**  
Additional Elective (optional)
- 6:00 p.m.–7:00 p.m.**  
Dinner in the Berklee Dining Hall
- 7:00 p.m.–9:00 p.m.**  
Tuesday Night Jams (optional)
- 9:00 p.m.–10:00 p.m.**  
Study Group at Cafe 939 (optional)

## WEDNESDAY

- 8:00 a.m.–9:00 a.m.**  
Breakfast in the Berklee Dining Hall
- 11:00 a.m.–1:00 p.m.**  
Musicianship
- 12:00 p.m.–1:00 p.m.**  
Live at 160 Caf Show (optional)
- 1:00 p.m.–2:00 p.m.**  
Lunch at Cafe 939
- 2:00 p.m.–3:00 p.m.**  
Reading Lab
- 4:00 p.m.–6:00 p.m.**  
Ensemble Class
- 6:00 p.m.–7:00 p.m.**  
Dinner in the Berklee Dining Hall
- 8:00 p.m.–10:00 p.m.**  
Shakespeare in the Park, Boston Common (optional)

## THURSDAY

- 8:00 a.m.–9:00 a.m.**  
Breakfast in the Berklee Dining Hall
- 9:00 a.m.–10:30 a.m.**  
Music Theory
- 12:00 p.m.–1:00 p.m.**  
Musicianship
- 1:00 p.m.–2:00 p.m.**  
Faculty Artist Clinic (optional)
- 2:00 p.m.–3:00 p.m.**  
Theory Teacher Office Hour (optional)
- 4:00 p.m.–5:00 p.m.**  
Styles Lab
- 6:00 p.m.–7:00 p.m.**  
Dinner in the Berklee Dining Hall
- 7:00 p.m.–9:00 p.m.**  
Thursday Night Jams (optional)

## FRIDAY

- 8:00 a.m.–9:00 a.m.**  
Breakfast in the Berklee Dining Hall
- 9:30 a.m.–10:00 a.m.**  
Private Lesson
- 11:00 a.m.–12:00 p.m.**  
Musicianship
- 12:00 p.m.–1:00 p.m.**  
Live at 160 Caf Show (optional)
- 1:00 p.m.–2:00 p.m.**  
Lunch in Cafe 939
- 2:00 p.m.–3:00 p.m.**  
Department Choice Lab
- 3:00 p.m.–4:00 p.m.**  
Practice Room Session (optional)
- 6:00 p.m.–7:00 p.m.**  
Dinner in the Berklee Dining Hall

## SATURDAY

- 9:00 a.m.–10:00 a.m.**  
Brunch in the Berklee Dining Hall
- 10:00 a.m.–11:00 a.m.**  
Yoga for Musicians (optional)
- 2:00 p.m.–4:00 p.m.**  
Study in the Media Center (optional)
- 10:00 p.m.–11:00 p.m.**  
Caf Show

## SUNDAY

- 10:00 a.m.–11:00 a.m.**  
Brunch in the Berklee Dining Hall
- 1:35 p.m.–5:30 p.m.**  
Red Sox Game at Fenway Park (optional)
- 5:30 p.m.–6:00 p.m.**  
Slice of Pizza
- 6:00 p.m.–7:00 p.m.**  
Practice Room Session (optional)
- 7:00 p.m.–8:00 p.m.**  
Homework in the Media Center (optional)

## STUDENT ACTIVITIES

The Office of Student Activities, in collaboration with the Five-Week office, welcomes you to Berklee and to Boston with a dynamic, two-day orientation program complete with student performances, jam sessions, introductions to Berklee resources, and community-building social events. Over the course of the program, the Office of Student Activities organizes a host of activities to connect the Five-Week community while encouraging students to take advantage of their experience with both Berklee and the city of Boston. Past activities have included group outings to movies and concerts, trips to Providence, Rhode Island, the Franklin Park Zoo, Shakespeare in the Common, and Red Sox games. Planned ongoing events have included caf shows (concerts in the Berklee Dining Hall run by students, for students), game nights, and other events. Activities change yearly, so specific offerings will become available in June.

### Get Involved

We recommend that all students stop by the Student Activities Center to hang out, watch television, play games, or learn about getting involved. For more information about Student Activities at Berklee, contact [studentactivities@berklee.edu](mailto:studentactivities@berklee.edu).



Performance is the centerpiece of the **Aspire: Five-Week Music Performance Intensive**. Family and friends are encouraged to attend these performances, as all concerts are open to the public. During the program you will have many opportunities to put your coursework into action.

Information regarding dates and times, locations, and audition requirements will become available in June at: [berklee.edu/fiveweekinfo](http://berklee.edu/fiveweekinfo).

### OPEN MIC FOR SINGER-SONGWriters AND VOCALISTS

Monday night open mic sessions are open to all. This is a great way to get to know other students and explore your potential in an informal setting.

### JAM SESSIONS

Tuesday and Thursday night jam sessions are open to all. Students learn to communicate in a group dynamic and experiment with different styles.

### PERFORMING SONGWRITER SHOWCASE

A panel of Berklee faculty will select 40 students to perform their original songs in a series of showcases scheduled for the fourth week of the program at the Berklee Performance Center.

#### Note

The Berklee City Music Scholarship Concert is the only performance that charges an admission fee. All other shows are free but may have limited capacity. Admittance is on a first-come, first-served basis.

### SINGER SHOWCASE

Vocalists may audition to be one of 10 featured performers at Vocal Night in the Berklee Performance Center during the final week of the program. Five soloists and five background vocalists will perform arrangements written for them by faculty members with a band of upper-semester Berklee students.

### INSTRUMENTAL SHOWCASE

Instrumentalists may audition to perform in one of three all-star groups. These groups will perform at the Berklee Performance Center under the direction of Berklee faculty members during the final week of the program.

### MUSICAL THEATER SHOWCASE

Auditions for the Musical Theater Showcase will be open to all students during the first week of the program. Vocalists may audition for lead and supporting roles. Instrumentalists may audition for a seat in the Musical Theater Ensemble. Students selected for the Musical Theater Showcase will perform at Vocal Night in the Berklee Performance Center during the final week of the program.



### BERKLEE RESIDENCE HALLS

Students may apply for residence hall housing within the "Next Steps" tab of their Berklee account. To be eligible for on-campus housing, you must be at least 15 years old at the start of the program. Space is limited and spots are only reserved by paying the housing balance in full.

Your residence hall assignment will be included in your arrival information email sent at the end of June. Information about your room will be disclosed when you arrive. You may select your roommate (or roommates) with similar age and gender identity upon arrival with the Housing Office. If you do not have a roommate in mind ahead of time, the Housing Office will assign a roommate based on age and gender identity.

On-campus housing move-in begins at 9:00 a.m. on Saturday, July 6. Unfortunately, Berklee cannot accommodate requests to move in earlier. You must vacate Berklee on-campus housing the morning of Saturday, August 10.

### YOU WILL NEED TO BRING:

- Bedding (sheets, pillow, pillow case, blanket) for an extra-long twin bed (36 inches by 80 inches)
- Towels
- Toiletries

### CONSIDER BRINGING:

- Alarm clock
- Laundry detergent and quarters
- Cleaning supplies
- Clothes hangers
- School/writing supplies
- Prescription/first-aid needs
- Flashlight
- Umbrella
- Fan
- Lock box /mini refrigerator for medications

### PROVIDED ITEMS

Toilet paper (available from your resident assistant office). Vacuum (available to borrow from your resident assistant office).

### FORBIDDEN ITEMS

- Weapons/firearms
- Water guns, toy guns, and water balloons
- Cooking appliances (hot pots, coffee makers, toaster ovens, grills, popcorn makers, rice cookers)
- Air conditioners and portable heaters
- Non-Berklee-issued furniture
- Wall hangings
- Wireless hubs
- Extension cords
- Animals
- Sun lamps and halogen lamps
- Candles, incense, and open flames
- String lights

### ROOM SIZES AND APPEARANCE

The makeup and size of a room can vary, but all rooms have the following amenities:

- Carpeting
- Windows with shades
- Desk, chair, dresser, and bed
- Shared closet space
- Computer network connection

### BERKLEE DINING SERVICES

If you are living on campus, your stay in Berklee housing includes a 200-block meal plan, which can be used in the Berklee Dining Hall at 160 Massachusetts Avenue for all-you-care-to-eat dining, or at Cafe 939 at 939 Boylston Street for a combo meal.

If you live off campus, you may purchase a meal plan at [berklee.campusdish.com](http://berklee.campusdish.com); purchase our declining balance program, Berklee Bucks ([berkleecard.com](http://berkleecard.com)), accepted at over 70 retail locations in the Boston area; or by paying the cash price at the door. Please note that all meals are nonrefundable and only valid for the program in which they were purchased.

For questions or concerns regarding food allergies or menus, contact our registered dietitian at [berklee\\_dietitian@berklee.edu](mailto:berklee_dietitian@berklee.edu) or 617-747-2510.

### MAIL

You may receive mail and packages during the program Monday through Friday from 8:00 a.m. to 5:00 p.m. Please note that a valid student ID card is required in order to pick up packages. The student mail services window is on basement level B of 1108 Boylston Street.

If you plan to have mail delivered or ship packages, please send them to the address below no more than one week before the program start date. Mail will not be accepted after the program has ended. Students living off campus should have mail and packages addressed to their local address.

Student Name  
Berklee Summer Program Resident  
168 Massachusetts Avenue  
Boston, MA 02115

## WHO NEEDS AN F-1 STUDENT VISA?

The U.S. Department of Homeland Security (DHS) requires that any student who is not a U.S. citizen participating in the Aspire: Five-Week Music Performance Intensive apply for an F-1 student visa.

Do not enter the U.S. on a tourist visa or ESTA visa waiver program to participate in these programs. You will be ineligible to attend, and sent home to obtain the correct visa.

If you received a Berklee College of Music F-1 student visa for a summer program in a previous year and your visa has not expired, you may travel with your existing visa. However, you are still required to apply for a new Form I-20 from Berklee.

## HOW DO I APPLY FOR AN F-1 STUDENT VISA?

The first step to applying for a student visa is to obtain a Form I-20 from Berklee. The Form I-20 is a document issued by certified schools that provides supporting information on a student's F-1 status. After receiving the I-20, the student may apply for the F-1 student visa. Students are encouraged to send I-20 request documents to the Office of Summer Programs as early as possible to ensure that there is enough time to apply for a student visa.

## IN ORDER TO BE ELIGIBLE FOR A BERKLEE I-20, YOU MUST:

- 1 Register for your summer program.** Be sure to provide a valid email address because this is how the Summer Programs staff will contact you.
- 2 Download the I-20 Request Packet** at [berklee.edu/summer/registered-students/international](http://berklee.edu/summer/registered-students/international)

- 3 Complete the I-20 Request Packet,** which includes:

- International Student Information Form.** Be sure to write clearly and provide correct information.
- Clear and legible photocopy of the biographical page of your passport.** This allows us to confirm that all information on your I-20 is correct.
- Statement of Financial Support.** Your sponsor(s) needs to sign this to accept financial responsibility for your studies in the U.S.
- Financial documentation in English and from the current year, 2019.** This is to demonstrate that there is enough money to provide the amount promised on the Statement of Financial Support.

- 4 Send the I-20 request documents.** You can submit your documents via email (preferred) or express mail. Do not send multiple copies; this will delay processing.

**Email (preferred)**  
Office of Summer Programs  
[summerinternational@berklee.edu](mailto:summerinternational@berklee.edu)

**Express Mail**  
Berklee Summer International  
1140 Boylston Street  
MS-155 SP  
Boston, MA 02215  
U.S.A.



## WHAT HAPPENS NEXT?

Once your designated school official (DSO) receives your documents, they will be evaluated. If any information is missing, you will be notified via email. Submitted I-20 Request Packets will be reviewed and processed in the order that they are received. All I-20s are sent with an information package via courier mail service and are typically processed within two weeks of your documents being approved. **Please note that we cannot fax or email a Form I-20.**

## AFTER YOU RECEIVE YOUR FORM I-20 YOU MUST APPLY FOR YOUR F-1 STUDENT VISA.

To read more about this process, visit: [travel.state.gov/content/travel/en/us-visas/study/student-visa.html](http://travel.state.gov/content/travel/en/us-visas/study/student-visa.html)

## TRANSFER-IN AND VACATION SEMESTER STUDENTS

If you are already in the U.S. on a different visa status or hold an F-1 status at another school, please contact Summer Programs at [summerinternational@berklee.edu](mailto:summerinternational@berklee.edu).

**Withdrawal from the program requires an exit interview with a program director. If you are under the age of 18 and wish to withdraw from the program, you must obtain written permission from your parent or legal guardian.**

## STANDARD WITHDRAWAL

Withdrawal from the Aspire: Five-Week Music Performance Intensive qualifies you for credit according to the following schedule:

- Withdrawal one month or more before the start of the program:** 100 percent credit
- Withdrawal less than one month before the start of the program:** 50 percent credit

- Withdrawal after one night in the residence halls:** no housing credit, 40 percent tuition credit
- Withdrawal within the first week of class:** 40 percent tuition credit
- Withdrawal after the first week of class:** no credit

## MEDICAL WITHDRAWAL

Students forced to withdraw for medical reasons may be eligible to receive a prorated adjustment of tuition for the program. If applicable, the housing fee may also be prorated. A medical withdrawal can be considered only if accompanied by written verification from a doctor confirming that the student is unable to complete the program because of an illness or disability.

## Withdrawal of Scholarship Recipient

**Berklee scholarship awards are not issued as a cash reimbursement under any circumstances. Scholarship recipients withdrawing from the program will receive housing and tuition credit according to the standard withdrawal policy for the amount they have paid.**



FULL PAYMENTS

We encourage participants to pay in full as soon as possible to secure their place in the program. If program capacity is reached, priority to attend will be given to students who have paid in full based on date paid. Remaining students will be placed on a waiting list.

To view your current balance, log in to your account at [apply.berklee.edu](http://apply.berklee.edu), click on your Aspire: Five-Week Music Performance Intensive application, then review the Tuition Balance item in the Checklist menu. Click on the "Next Steps" tab to make your payment.

ADDITIONAL PAYMENT OPTIONS

Credit card payments are subject to a 2.5 percent service charge. There is no charge for EFT/electronic checks.

MAILING CHECKS AND BILL PAY

Payments received through the bill-pay platform will be in the form of a check. Depending on the location and bank, payments take approximately one to two weeks to be received by the college. Checks should be made out to "Berklee College of Music." Please include the student ID number with check payments.

**Address:**  
 Berklee College of Music  
 1140 Boylston Street, MS-921 BUR  
 Boston, MA 02215

DOMESTIC AND INTERNATIONAL WIRE TRANSFER

For domestic wires, the student name and Berklee student ID number are required.

**Pay to:**  
 Berklee College of Music  
 Account number: 169789320  
 ABA number: 021000021  
 Bank address: J.P. Morgan Chase Bank  
 270 Park Avenue  
 New York, NY 10017

Do not send international wires directly to Berklee's account. Please use Flywire for all international wire transfers at [berklee.flywire.com](http://berklee.flywire.com)

PRIVATE SCHOLARSHIPS

Students accepting scholarships from outside organizations should provide the organization with the above payment information to resolve payments. Be sure the organization includes the student's name and ID number with the payment.

QUESTIONS

Please contact the Office of the Bursar with any questions regarding payments at [bursar@berklee.edu](mailto:bursar@berklee.edu) or 617-747-2165.

BERKLEE PUBLIC SAFETY

The Berklee Public Safety Department is responsible for campus safety, security, and crime prevention on campus. Sworn police officers are on duty 24/7, while security personnel are at fixed posts inside most campus buildings. Berklee Public Safety and the dispatch center are located in the basement of 155 Massachusetts Avenue. For nonemergencies, Public Safety can be reached at 617-747-2682. For emergencies, call 617-747-8888 or 911. Additional campus safety information can be found at [berklee.edu/public-safety](http://berklee.edu/public-safety) or on Twitter: @BCMpublicsafety.

POLICIES AND PROCEDURES FOR STUDENT ID CARDS

Students are issued a student ID upon check-in. A student ID is required to access all buildings on campus. Students are responsible for keeping this card for the duration of Five-Week.

In the event of a lost student ID, immediately visit [berkleecard.com](http://berkleecard.com) or call 800-865-2375 to disable an account. Berklee Public Safety should also be informed at 617-747-2682 to disable the card's building access. A replacement card can be obtained for \$20 at the One Card Office located in the basement of 155 Massachusetts Avenue.

REPORTING CRIMES AND EMERGENCIES

Students should immediately report all crimes to Berklee Public Safety at 617-747-8888 or dial 911. A report can also be made in person at the Public Safety office or by speaking to a uniformed police officer or security personnel. Additionally, 24-hour emergency call boxes are spread throughout the campus. These boxes, which have blue lights, connect to the dispatch center for emergency assistance.

LOST AND FOUND

Berklee Public Safety maintains the lost and found for the college. Items may be turned in or retrieved at the Berklee Public Safety dispatch center 24/7.

RESIDENCE HALL SECURITY

- Always lock your room, even if you'll only be gone for a minute.
- Never leave money, jewelry, or other valuables out in the open.
- Always ask who is at the door before you open it.

WHILE YOU ARE OUT

- Stay in well-lighted, busy areas.
- Don't be afraid to tell someone who is harassing you to leave you alone in a firm, loud voice.
- Trust your instincts—if you feel uneasy, get out or away.
- Walk or jog with a companion.
- Avoid showing cash or valuables.

FIRE SAFETY

Although fire safety is often overlooked, it is critical to keeping yourself and others safe. Smoking is prohibited in all Berklee buildings, and all cooking appliances, except microwave ovens, are prohibited from dorms. Open flames, incense, space heaters, and flammable liquids also are prohibited.

CAMPUS SECURITY AND FIRE SAFETY REPORT

Berklee releases an updated version of its Playing It Safe brochure annually. It contains information on security policies, college policies, and crime statistics. A copy can be downloaded at [berklee.edu/public-safety/annual-security-fire-safety-report](http://berklee.edu/public-safety/annual-security-fire-safety-report).

Safety Escorts

Berklee Public Safety or security personnel will provide a personal safety escort upon request and to destinations on campus. To request a safety escort, call the dispatch center at 617-747-2682. Convenience escorts are not typically provided by Public Safety. Other options, such as rideshare, taxi, Uber, or Lyft, are recommended; however, officers may provide convenience escorts when time and staffing permit.



## ON-CAMPUS NURSE

A nurse will be on duty during the Aspire: Five-Week Music Performance Intensive.

## IMMUNIZATION

All students must submit completed immunization records required by the Commonwealth of Massachusetts to finalize registration procedures. Please be aware that in the event of an outbreak, students who have not submitted proof of immunization will be withdrawn from the program. Students will not be eligible for tuition or housing refunds and will be required to leave the program immediately at their own expense.

## HEALTH INSURANCE

Although you are not required to obtain health insurance in order to attend the program, it is strongly suggested that you obtain insurance that will cover the cost of health concerns during the length of your stay in Boston. Parents should be sure that their policy covers their children while they are attending the program, especially if they are coming from out of state.

Gallagher Student Health and Special Risk offers short-term plans specifically for international students studying in the U.S. Information about purchasing the plan can be found by calling 800-933-4723 or visiting [gallagherstudent.com/students](http://gallagherstudent.com/students).

## HEALTH CARE FACILITIES

You may wish to consult with the on-campus nurse for minor ailments/injuries. Students who experience health concerns should go to Partners Urgent Care, Harvard Vanguard Medical Associates, an urgent care of their choice, an emergency room if necessary, or dial 911 on any telephone. Residence Life staff are available to accompany students residing on campus to the hospital. Parental permission may be required to treat minors.

**Residence Life**  
(9:00 a.m.–5:00 p.m.)  
617-747-2292

**Public Safety**  
(after-hours emergencies)  
617-747-2333

**MGH Walk-In Unit\***  
(8:30 a.m.–8:00 p.m.)  
617-726-2707

**MGH Emergency Room\***  
617-724-4100

\*These organizations are not affiliated with Berklee.

## COUNSELING SERVICES

Counseling services are available for Five-Week students experiencing a crisis or immediate distress. Services include crisis stabilization, brief follow-up care, and referral/family coordination. Ongoing counseling/therapy is not offered.

Counseling Services has an on-call counselor available from 9:00 a.m. to 5:00 p.m., Monday through Friday, to assist students who may need immediate attention. Students who are in crisis or having a mental health emergency should call 617-747-2310 or stop by the office and let the receptionist know that they need to see or speak to a personal counselor immediately or on the same day.

For after-hours emergencies, call the Public Safety Department emergency line at 617-747-8888 and request to speak with the after-hours on-call counselor. You may also call 911 or go to your local hospital emergency room for assistance.

## DISABILITY SERVICES

The curriculum of the Aspire: Five-Week Music Performance Intensive is mostly performance-based with limited testing. Accommodations are available for students with documented learning or psychiatric disabilities, as well as those who are blind, visually impaired, have mobility challenges, and chronic or temporary medical concerns.

You must provide appropriate documentation that supports your disability before beginning the intensive for accommodations to be in place when classes begin. Available services include academic accommodations and referrals to on-campus support, such as adaptive technology and tutoring.

Documentation can be delivered to the contact information below.

**Disability Services**  
[berklee.edu/disability-services](http://berklee.edu/disability-services)  
[disabilityservices@berklee.edu](mailto:disabilityservices@berklee.edu)  
939 Boylston Street, second floor  
Phone: 617-747-2387  
Fax: 617-747-2091

## BERKLEE EMERGENCY NOTIFICATION SYSTEM (BENS)

When a major emergency occurs, BENS will send messages to the community with the necessary details, including suggestions on what you should do. The following guidelines should be followed during emergency situations to help ensure your safety:

## EVACUATE

When there is danger in or near the building:

- ❑ Activate an alarm pull station (if you can do so safely).
- ❑ Immediately walk to the nearest marked exit.
- ❑ Do not use elevators.
- ❑ Keep moving and continue to exit the building, even if alarm stops.
- ❑ Move away from the building and report to the nearest evacuation assembly point.
- ❑ Do not re-enter until authorized by Public Safety or emergency personnel.

## LOCKDOWN—WHEN THERE IS AN ACTIVE SHOOTER OR OTHER VIOLENCE

- ❑ Run or escape from the danger.
- ❑ If you can't escape safely: hide under furniture, lock/barricade doors, turn off lights and remain quiet.
- ❑ As a last resort, fight to defend yourself.

## SHELTER IN PLACE—WHEN INDIVIDUALS ARE ADVISED TO SEEK SHELTER OR REMAIN IN PLACE

- ❑ Go or stay inside the room, area, or building and do not use elevators.
- ❑ Shut, lock, and barricade all doors and windows.
- ❑ Cover openings in the line of sight.
- ❑ Remain calm, stay quiet, and turn off all lights and audio equipment.
- ❑ Remain in place until advised by emergency personnel that it is safe.

## Reporting an Emergency

Berklee Public Safety Emergency Line:  
617-747-8888

When reporting an emergency, it is important to relay certain information to officials. Here are some general guidelines to follow:

- + State the location of the emergency (building, floor, and room number).
- + Explain what is occurring or what happened.
- + Provide a description of the persons involved (gender, age, race, height, weight, clothing).
- + Stay on the line until told otherwise by the official.



Berklee is pleased to have you join us for an exciting summer filled with music and performing arts education and opportunities.

We want to be clear about our expectations regarding acceptable behavior. We do our very best to protect our campus, and our community includes young people and children below the age of 16. As a Berklee Summer Programs participant, you may be away from home and/or experiencing an urban campus for the first time. Like many college campuses, we do not offer constant adult supervision, but we treat each other with respect and we have a lot of fun.

However, if we hear or see something that is contrary to the standards below, we have a duty to investigate the matter. Even if you think it is unnecessary, we must do so in order to protect you and our campus community. Here is some useful information for you and your family that should set the expectations as to what you can expect at Berklee and what Berklee expects of you.

## Community Standards

These behavioral standards are designed and enforced to ensure the safety and well-being of the Summer Programs participants and those living within the residence halls at Berklee. Failure to abide by these standards will be investigated swiftly and may lead to immediate removal from Berklee housing and/or the program without reimbursement of fees.

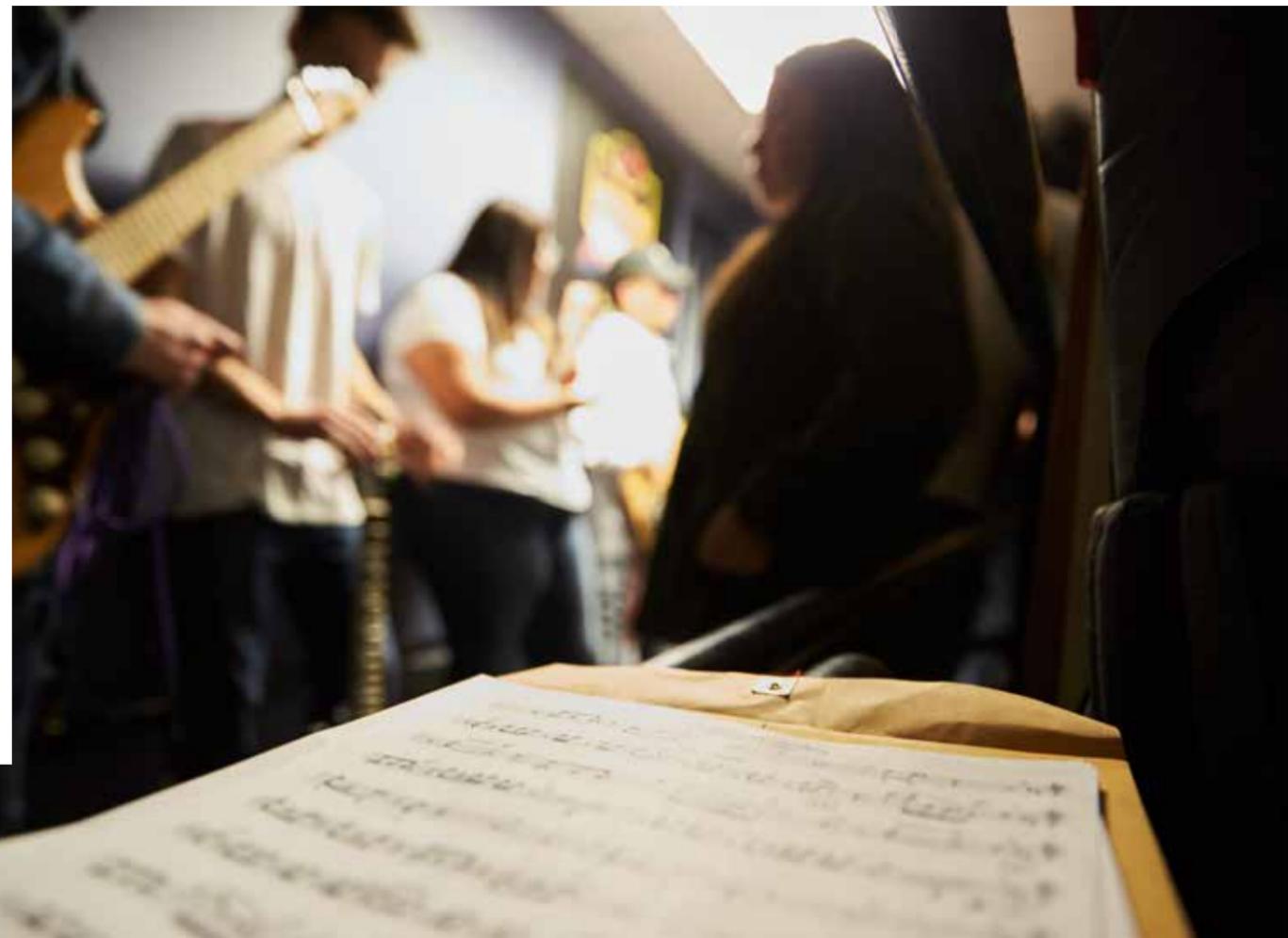
- 1** Berklee expects Summer Programs participants to act in a respectful, considerate, and responsible manner at all times.
- 2** Any illegal behavior, including, but not limited to, possession and/or use of drugs and/or alcohol or paraphernalia; possession of weapons, firearms, or explosives; and physical violence and/or assault is in violation of these standards.
- 3** Any verbal or physical conduct that is demeaning or threatening is in violation of these standards.
- 4** All Berklee Summer Programs participants are expected to abide by the rules outlined in the Student Code of Community Standards found at [berklee.edu/community-standards](http://berklee.edu/community-standards).
- 5** Any activity which is a violation of Massachusetts General Law c. 265, s. 23 (commonly known as the statutory rape law) regarding statutory rape and abuse of a child is unlawful and in violation of the standards. Also, please understand that, by law, we may be required to report this behavior to state authorities and such behavior may also be grounds for immediate dismissal from the program without reimbursement of tuition and fees. Please note that in Massachusetts, this law defines a child as someone under the age of 16.
- 6** Students residing on campus will be subject to a curfew. Residents must comply with the curfew implemented and enforced by the Residential Education staff. Missed curfews may be grounds for dismissal from the program.
- 7** Nonresident guests are not allowed in the building at any time.
- 8** The only individuals allowed in a residence hall room are the individuals assigned to that specific room. Residents are not allowed to be present at any time in any room other than the room to which they are assigned. Summer Programs participants can use lobbies and lounges for socializing. Summer Programs participants are prohibited from sleeping overnight in a room that is not assigned to them.

## DRUG/ALCOHOL/ CONDUCT POLICY

Berklee administrators reserve the right to remove any participant from Five-Week if they have engaged in any unlawful behavior or any behavior in violation of the Student Code of Community Standards. Summer program participants are prohibited from consuming or selling alcohol in any area of the college, regardless of age. The unlawful use, possession, or sale of drugs or alcohol on college property or as part of college activities is strictly prohibited. Summer program participants who violate this policy may be withdrawn from the program without a refund and/or referred for prosecution.

## DISCIPLINARY PROCEDURES

If a summer program participant is alleged to have violated a standard of conduct, they will have a meeting to discuss the behavior and an outcome will be determined. The outcome is final and there is no appeal process for violations of conduct. If the violation results in dismissal from the program, the participant will have 24 hours to vacate their residential building. It is the responsibility of parents and families to make travel and housing arrangements for their student if they are dismissed from the program. Additionally, if a student is deemed to be a threat to the safety of the community, they may be immediately suspended and removed from campus housing. If this is the case, the parent/guardian will be contacted and it is their responsibility to ensure the student is immediately removed from campus pending further investigation into the alleged incident. Please note that domestic and international students are bound by these policies.



OFFICE OF SUMMER PROGRAMS  
 berklee.edu/summer  
 summer@berklee.edu  
 617-747-2245  
**Fax:** 617-262-5419  
**Visiting address:** 155 Massachusetts Avenue, Fourth Floor

ASPIRE: FIVE-WEEK MUSIC PERFORMANCE  
 INTENSIVE OFFICE  
 (Available June 1–August 9)  
 fiveweek@berklee.edu  
 617-747-2504  
**Visiting address:** 150 Massachusetts Avenue, Room 118

SUMMER INTERNATIONAL  
 berklee.edu/summer/registered-students/international  
 summerinternational@berklee.edu  
 617-747-2245  
**Fax:** 617-262-5419  
 155 Massachusetts Avenue, Fourth Floor

OFFICE OF THE BURSAR  
 bursar@berklee.edu  
 617-747-2610 or 617-747-2165  
 921 Boylston Street, Second Floor

HOUSING OFFICE  
 berklee.edu/housing  
 housing@berklee.edu  
 617-747-2292  
 150 Massachusetts Avenue, Third Floor

STUDENT FINANCIAL SERVICES  
 scholarships@berklee.edu  
 617-747-8681  
 921 Boylston Street, Second Floor

OFFICE OF STUDENT ACTIVITIES  
 studentactivities@berklee.edu  
 617-747-2560  
 921 Boylston Street, Third Floor

OFFICE OF PUBLIC SAFETY  
**Emergency:** 617-747-8888  
**Nonemergency:** 617-747-2682  
 150 Massachusetts Avenue, Lobby; or  
 155 Massachusetts Avenue, Basement Level

OFFICE OF COMMUNITY STANDARDS  
 berklee.edu/community-standards  
 communitystandards@berklee.edu  
 617-747-2849  
 150 Massachusetts Avenue, Third Floor

COUNSELING SERVICES  
 berklee.edu/counseling  
 counselingcenter@berklee.edu  
 54 Fenway  
 617-747-2310  
**Fax:** 617-747-2886

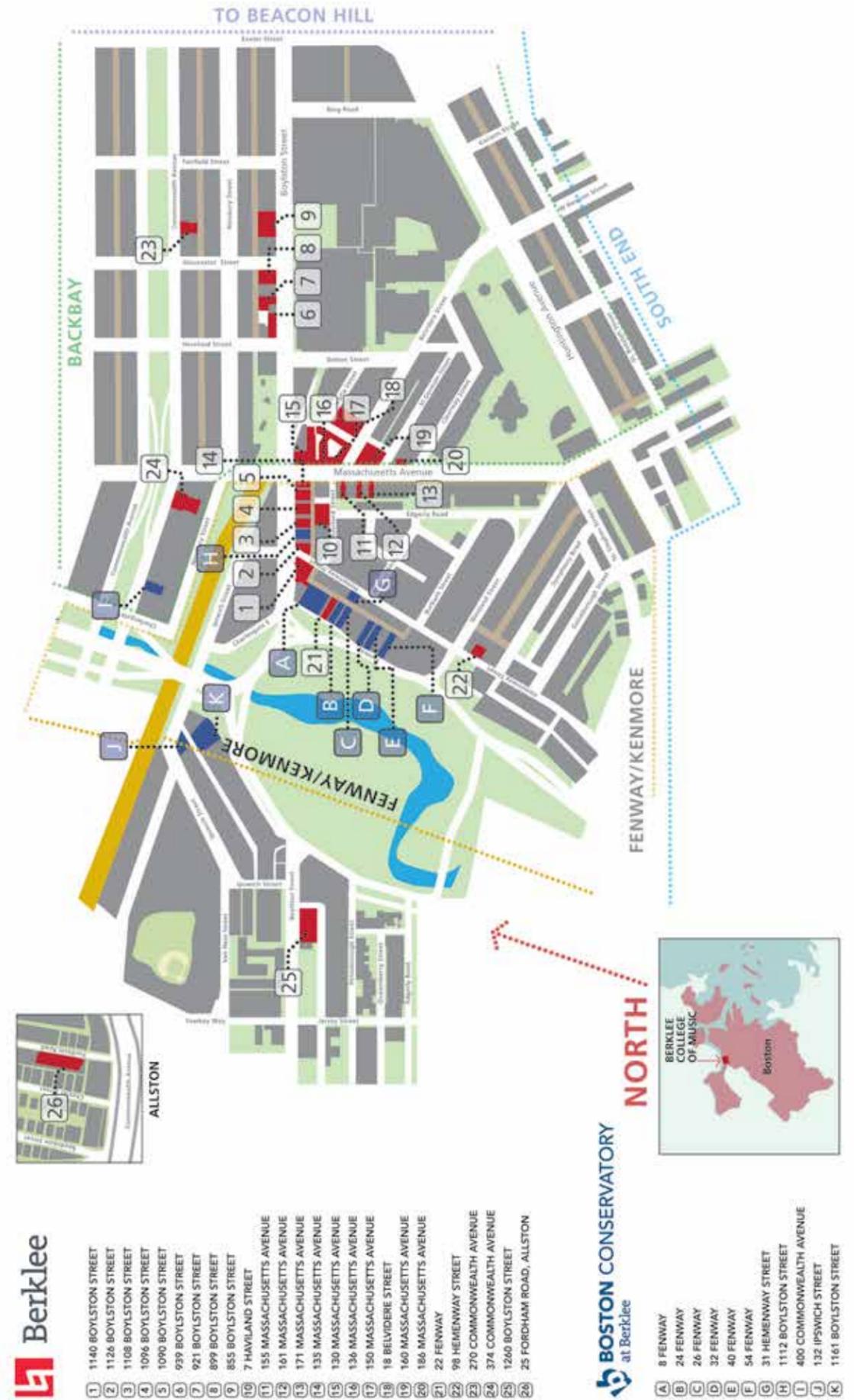
DISABILITY SERVICES  
 berklee.edu/disability-services  
 disabilityservices@berklee.edu  
 939 Boylston Street, Second Floor  
 617-747-2387  
**Fax:** 617-747-2091

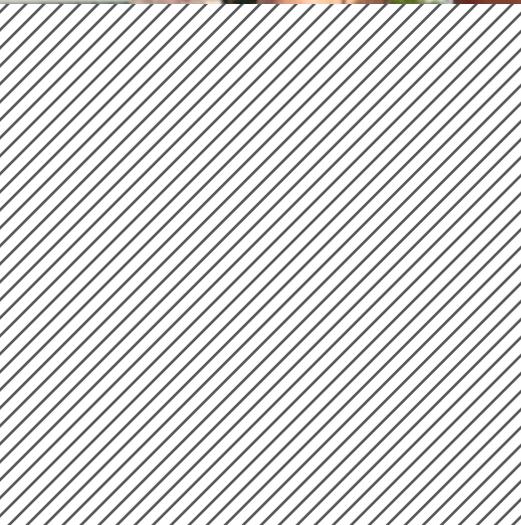
OFFICE OF ADMISSIONS  
 berklee.edu/admissions  
 admissions@berklee.edu  
 Within the U.S. and Canada: 800-BERKLEE (800-237-5533) or  
 617-747-2221  
 Outside the U.S. and Canada: 617-747-2222  
 Fax: 617-747-8602  
 921 Boylston Street, Sixth Floor

BERKLEE DINING SERVICES  
 berklee.campusdish.com  
 617-747-8964  
 160 Massachusetts Avenue

BERKLEE COLLEGE OF MUSIC  
 1140 Boylston Street  
 Boston, MA 02215-3693  
 berklee.edu

SUMMER PROGRAMS  
 155 Massachusetts Avenue, Fourth Floor  
 Boston, MA 02215  
 berklee.edu/summer  
 summer@berklee.edu  
 617-747-2245





# ASPIRE

## **BERKLEE COLLEGE OF MUSIC**

1140 Boylston Street,  
Boston, MA 02215  
[berklee.edu](http://berklee.edu)

## **SUMMER PROGRAMS**

155 Massachusetts Avenue,  
Fourth Floor Boston, MA 02215  
[berklee.edu/summer](http://berklee.edu/summer)  
[summer@berklee.edu](mailto:summer@berklee.edu)  
617-747-2245